

Church of Ireland Youth Department – Report 2003

CHURCH OF IRELAND YOUTH DEPARTMENT

REPORT 2003

MEMBERSHIP

Executive

<i>President</i>	Rt Rev RCA Henderson, Bishop of Tuam, Killala and Achonry (Chairman of Central Board)
<i>Chair</i>	Rev KP Whittaker
<i>Treasurer</i>	Rev RS Miller
<i>Secretary</i>	Rev EG Bunting
	Ven AJ Forster
	Rev Dr MJ Elliott
	Mrs I Hawthorne

Central Board – Executive (*above*) and:

Mr TS Hardy	Rev PG Heak
Mr F Bailie	Mr A Brannigan
Mr J Marshall	Rev LEA Peilow
Mr S Brickenden	Rev TK Hanlon
Mr E Hardy	Mr N Barnes
Mrs J Peters	Mrs M Alexander

Please note that the few remaining members of the new Central Board are currently being sought and nominated by the Bishops, and an up-to-date list will be available at General Synod.

Co-opted Members

Mrs I Hawthorne

Youth Ministry Co-ordinator

Mr D Brown

Part-time Field Worker

Rev PL Storey

EXECUTIVE SUMMARY

In our written report for General Synod 2002, we described the need to simplify the running of the Youth Department, to deliver more youth work and funding ‘on the ground’, but simultaneously to provide training and resourcing centrally. Overall, we are

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very happy to report that our policy of the devolution of funds, reduction in administrative costs, and the provision of training and networking has been successfully implemented and is beginning to bear fruit. These positive developments have been further advanced with two excellent appointments: the Youth Ministry Co-ordinator (Mr David Brown) whose working brief was appended to last year's Synod Report and our Part-time Field Worker (Rev Pat Storey). We are investigating a current need for a part-time Field Worker to be based in the Republic. Across the country, there is an emerging picture of growth; youth ministry is developing well and there are now 26 full time Youth Workers on our lists. More parishes are seeking to employ professional staff, and several dioceses have a number of part or full time Youth Workers. The important role of CIYD in training, management and spiritual development of these youth workers and members of Diocesan Youth Councils is becoming a clear priority. In this context, the provision of training resources and residential gatherings are currently being planned across the Church.

This year's report also contains information about a number of other matters, notably developments in staffing, streamlining and improving administration and management of CIYD, working in closer contact with our funding bodies (the RB, Priorities Fund, Department of Education RI), and our relationship with Summer Madness.

The members of the Central Board have given very generously of their time and talents during this period of restructuring. We would like to extend our grateful thanks to the outgoing Central Board for the good work done and for steering the CIYD safely through a period of change.

STAFFING

We are delighted to announce that our new Youth Ministry Co-ordinator, Mr David Brown, is now very much in post and has made a splendid beginning in his work. At this stage, much of his time has been spent meeting key personnel, North and South, in church and non-church situations. David will be present throughout the General Synod 2003, and we hope he will have an opportunity to meet with as many Synod members as possible. We have also appointed Rev Pat Storey to a part-time position to assist in the work of David Brown. Her new contract runs for two years from 1 January 2003. Ms Rosemary Mullen, previously our All-Ireland Administrator, has moved on to new spheres of work as her post was identified as being redundant. We would place on record our deep gratitude to her for her altogether outstanding and totally committed work with the Department. The role of Office Co-ordinator has been established for Ms Barbara Swann and she is in a sense David Brown's personal assistant also, given his wide travelling commitments and periods out of the Belfast office. Rev Robert Miller is now our Honorary Treasurer and the Ven Andrew Forster is in charge of Publicity.

ADMINISTRATION IN CHURCH HOUSE DUBLIN

It has been our desire to carry out as many as possible of our operations in full sight of and with the knowledge, expertise and help of the staff in Church House. Accordingly, we have negotiated a part-time desk facility in Church House Dublin and have also

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negotiated financial and accounting services therein. This is a most positive development and we are very grateful to the Chief Officer for helping to achieve this. As such, the role of Rev Robert Miller as Honorary Treasurer is more titular than executive.

FUTURE OF THE PHIBSBORO ROAD PROPERTY

The above changes have obviated the immediate need for the large office premises that we currently hold by arrangement with All Saints Trust, Dublin. However, we are actively pursuing leasing or other shared arrangements in the short to mid-term.

YEAR OUT TEAM

This activity has been operating for some years and has provided an outstanding opportunity for many young people to develop their interests and expertise in youth work, under expert guidance and management. However, in recent years it has not been working so well and despite our best efforts and an ongoing review process, we have decided to discontinue this work for the time being. It might well be initiated again but only after careful planning. We would like to record our gratitude to Rev Pat Storey for her expert management of the most recent team that finished its work in August 2002.

DEPARTMENT OF EDUCATION AND SCIENCE (RI) FUNDING

The Bishop of Tuam and the Youth Ministry Co-ordinator have on separate occasions met with the Department Personnel in Dublin and have found them to be enormously helpful and supportive. They have been fully aware of our policy of devolved funding and we would wish to express our appreciation for the valuable support and generous funding received.

PRIORITIES FUNDING

The CIYD also wishes to acknowledge the continued generous funding from the Priorities Fund which allocated sums of £35,000 or €53,805.

DEVOLVED FUNDING

CIYD has continued to give flat rate grants to dioceses to support their particular diocesan programmes. This devolved funding, amounting to some £Stg 5,937 or € 9,523 p.a. has now been paid for all of 2002, and is being repeated during 2003. A one-off additional grant, out of surplus, (amounting to £Stg 3,000 or € 4,812) was also made to all dioceses in 2002. Interim reports have been requested from each diocese and are required before payments for the year 2003 are implemented. At the end of this second year of payment a full report is required and future monies will be allocated in accordance with the need and merit of the individual youth projects across the different dioceses. As expected, these monies have been variously spent in different diocesan projects: a sample of these will be on display at the CIYD stand at the General Synod.

COMPUTERS AND OTHER EQUIPMENT

The rather out of date computer equipment from the Phibsboro Road and Belfast offices has been donated to students at the Theological College and new equipment has been bought for the Belfast office. One of the absolute needs of the new Youth Ministry Co-ordinator is the best possible equipment for communication inside and outside the Belfast office. An inventory of the remaining equipment has been prepared and will be made available to parishes or organisations as the need arises.

THE WORK OF THE CENTRAL BOARD AND EXECUTIVE

Over the past two years, the Youth Department has pursued a clear two-phased strategy of reducing central administrative and staffing costs. As has been described, this has successfully liberated funds that have been made available to dioceses for administration at local level. The central staffing now comprises the newly appointed Youth Ministry Co-ordinator, a part-time field worker and a full time Office Co-ordinator. All others – President, Vice-Chairperson, Treasurer, Executive and Central Board – are in a voluntary capacity. There has therefore been very considerable simplification.

As an important and very welcome correlate of this, the Youth Department (set up by General Synod in 1989) has very properly re-established much closer links with the central governance of the Church:

- Standing Committee have been apprised of (and approved) the processes outlined above.
- CIYD accounting is now carried out within Church House Dublin, by fee paying arrangement.
- CIYD has part-time desk space in Church House Dublin, also by arrangement.
- All CIYD appointments have been made in full consultation with the legal and administrative staff at Church House, Dublin.

As an Executive and Central Board, we have discussed in detail a possible third phase which would concern the governance and management of the Youth Department. Although the ideas were shelved for the time being, members of the General Synod may be interested to know the thinking behind proposals for some simplification that may come to pass in three years' time.

The existing CIYD with its Central Board and structures related to a time when there were several full-time staff – Youth Officer, Regional Training Officer, Training and Development Officers, Year-Out Team co-ordinator, Secretarial and Administrative posts. The implications of the governance of CIYD were clearly set out in the Courtney Report, commissioned by the RCB; much (but not all) of this is still relevant. At that time, we were also moving into the uncharted territory of being an all-Ireland body.

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- As originally envisaged, the Central Board has indeed proved to be a useful body of expert and committed people who have ushered us through many difficult and significant changes. They have given wise and significant encouragement or caution at critical stages. Yet it has been hard enough to keep the numbers up for an all-Ireland body such as this; this is partly due to the difficulty of finding suitable days to suit the necessarily wide range of clerical and other busy professional people. Linked to this, there has never quite been the appropriate sense of involvement and ownership that had originally been anticipated for the Central Board. Further, in the first triennium, there have been a number of changes in the named membership of the Central Board, necessitated by co-options and people moving on.
- In addition to the evolving *modus operandi* of the Youth Department, there has been a very significant change in spirit of the Youth Department. We wish to take these as they are at present, and organise them appropriately. We would wish to be open, transparent and accountable with information given and responsibility taken and in the right places – and all this in a realistic and sustainable way.
- A number of ideas were investigated, and offered for comment to the Standing Committee, the Chief Officer and the Central Board at its AGM in January 2003. However, after considered discussion by the Central Board, it was agreed to leave the management structure as presently constituted, but to keep other options on file for possible implementation at the end of the next Central Board (2005).

RELATIONSHIP WITH SUMMER MADNESS

Summer Madness has continued to develop its tremendous ministry with young people from many different traditions and backgrounds. The huge volunteer base is increasingly being employed in imaginative projects throughout the year. The question of the relationship between CIYD and Summer Madness has been on our agendas for some time. We now feel sure that the time has come for a proper appraisal to be made, even though in a sense there can be no ideal solution from all points of view. The Bishop has suggested that our relationship with Summer Madness should be likened to that of parent to adult offspring; we should be cognisant of the fact that Summer Madness originated out of CIYC/CIYD, but has grown into its own identity. Nonetheless, given our many deep associations, we should work hard to maintain these in a friendly and of course non-competitive way. We should fundamentally work independently but work alongside one another where our paths needfully coincide in work with young people. The Central Board has appointed several delegates to negotiate a Memorandum of Understanding with appropriate Terms of Reference and, at the time of writing, these discussions are at an advanced stage.

All in all, we feel that we are well on the way to the provision of a realistic, sustainable, and fair youth ministry in the Church of Ireland as a whole – our *raison d'être*. This work is beginning to bear fruit and we thank God for that.

**EXTRACT FROM THE AUDITED ACCOUNTS OF THE CHURCH OF
IRELAND YOUTH DEPARTMENT
YEAR ENDED 31 DECEMBER 2001
COUNCIL'S RESPONSIBILITIES**

COUNCIL RESPONSIBILITIES

The Council are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Department and of the surplus or deficit of the department for that year. In preparing those financial statements, the Council must therefore:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Department will continue in business.

The Council is also expected to keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the Department, and to enable them to ensure that the financial statements comply with the appropriate accounting standards. They are also responsible for safeguarding the assets of the department and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Council:

†Richard Tuam
Council Member

Dated: 21 June 2002

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**EXTRACT FROM THE AUDITED ACCOUNTS OF THE CHURCH OF
IRELAND YOUTH DEPARTMENT
YEAR ENDED 31 DECEMBER 2001
INCOME AND EXPENDITURE ACCOUNT**

	2001 Stg£	2000 Stg£
INCOME		
Representative Church Body	111,152	108,078
Programme	20,186	30,784
Donations	10,820	9,245
Insurance	874	4,750
Sundries	908	4,092
Youth Service Grant Scheme	99,251	154,724
Theological College	-	401
Priorities Fund	23,000	35,000
Grants and trusts	750	9,061
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TOTAL INCOME	266,941	356,135
EXPENDITURE		
<u>Council</u>		
Central Board and Executive	10,171	3,299
Travel and subsistence	710	2,983
Insurance	1,846	9,646
Auditors fees	1,175	2,380
<u>Training</u>		
All Ireland training programme	4,333	7,330
Theological training	-	513
<u>Staff</u>		
Core staff salaries and expenses	126,736	145,644
<u>Miscellaneous</u>		
Bank interest and charges	705	1,434
Regional development	2,205	927
Sundries	891	1,050
Grants	29,927	8,536
Programme expenses	28,763	45,066
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Sub Total	207,462	228,808

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**EXTRACT FROM THE AUDITED ACCOUNTS OF THE CHURCH OF
IRELAND YOUTH DEPARTMENT
YEAR ENDED 31 DECEMBER 2001
INCOME AND EXPENDITURE ACCOUNT**

Balance brought forward

Office

Office expenses
Heat and Light
Rent
Stationery and printing
Telephone, postage and internet
Memberships
Consultancy
Resources
Cleaning & Maintenance
Depreciation

TOTAL EXPENDITURE

Foreign exchange difference

NET SURPLUS FOR THE YEAR

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**EXTRACT FROM THE AUDITED ACCOUNTS OF THE CHURCH OF
IRELAND YOUTH DEPARTMENT
AT 31 DECEMBER 2001
BALANCE SHEET**

	2001	2002
TANGIBLE FIXED ASSETS	4,355	3,566
DEBTORS AND PREPAYMENTS DUE FROM SUMMER MADNESS	54,009 846	45,902
CASH AT BANK AND IN HAND		
Central accounts	25,	14,6
Northern Region accounts	22,	29,0
	—	—
ACCRUALS	47,605	43,627
DUE TO SUMMER MADNESS	(12,552)	(12,177)
	(3,090)	(6,7
	—	—
NET ASSETS	91,175	74,839
	=	=
INCOME AND EXPENDITURE ACCOUNT		
Opening balance	74,839	(5,915
Surplus/(Deficit) for the year:		
- Central	17,078	70,667
- Southern Regional		(11,292)
- Northern Regional	(744)	21,379
	—	—
	91	74,
	=	=

The financial statements were approved by the Council on 21 June 2002 and are signed on its behalf by:

†Richard Tuam
Council Member